

8th March 2023

Dear Parent/ Carer

RE: Head of Year

This afternoon I met with your child to share an important announcement. As you may well know Ms Mullett will be leaving Oak Academy at the end of Easter term. We are aware she been an integral part of your child's development, but she has been fortunate enough to find a role much nearer to her family home.

Ms Mullett will be replaced by Mrs Cummings as their new Head of Year. Her expertise in Key Stage 4 education and her commitment to ensuring the best outcomes for our students make her an invaluable addition to our team. Mrs Cummings is currently the Head of Year 11 and therefore there will be an interim period where the senior leadership team will be supporting her with this role.

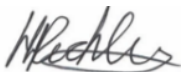
Mrs Cummings is dedicated to facilitating a seamless transition for your child as they progress towards higher education, an apprenticeship, or employment. She has continually held Head of Year 11 for the past few years and is extremely knowledgeable of all the demands of this year.

As your child enters their final year at Oak Academy, we recognize the importance of celebrating milestones such as the prom and end-of-term BBQ. Rest assured, Mrs Cummings has been diligently organising these events and is eager to ensure that they are memorable occasions for all involved.

Mrs Cummings is eager to introduce herself to parents/carers and is committed to empowering the next cohort of Year 11 students, ensuring they are confident and well-prepared for the challenges and opportunities that lie ahead. We will be back in contact early next half term with a date for this.

Please join me in extending a warm welcome to Mrs Cummings as she assumes her new role, and in expressing our gratitude to Ms Mullett for her dedication and contributions to Oak Academy.

If you have any questions or concerns, please do not hesitate to reach out. Thank you for your continued support and involvement in your child's education. If you have any questions, please do not hesitate to contact me at hayley.richley@oak-academy.co.uk.



Yours Sincerely,
Hayley Richley
Principal

Oak Academy

Hayley Richley BSc (Hons), Principal
Jon Webb, BA (Hons), Director of Secondary Education
Fay MacRitchie, BA (Hons), Chief Executive Officer

www.oak-academy.co.uk

E office@oak-academy.co.uk
T 01202 774600
Duck Lane, Bournemouth, Dorset. BH11 9JJ