



# Parent/Carer Attendance Update T2 2023-2024



# **We need you to support your child's positive ATTENDANCE at Oak Academy**

**ATTEND  
TODAY**

**ACHIEVE  
TOMORROW**



# Supporting Positive Attendance T2

- Free Breakfast at our breakfast club, from 7:30am
- Individual mentoring where there is a need
- Support from members of the Inclusion team if punctuality or attendance has dipped
- Parent/carer 'Meet and Greet' sessions with the Family Liaison Officers to offer support to families, to ensure positive punctuality and attendance.

This term the sessions are on:

7<sup>th</sup> November 10am and 9<sup>th</sup> November 4pm

Please come and meet your child's Family Liaison Officer!



This letter's information comes directly from the Chief Medical Officer for England.

This was e mailed out to all Parent/Carers for guidance if your child is unwell

Dear Parent/Carer

**RE: Attendance**

As we welcome the start of the 2nd term of this academic year, I am writing to you regarding your child's attendance.

We are aware that the COVID-19 pandemic may have caused some parents to feel less confident about assessing whether their child is well enough to be in the Academy, so we have laid out some information which we hope you will find helpful. There is wide agreement among health professionals and educational professionals that school attendance is vital to the life chances of children and young people. Being in school improves, health wellbeing and socialisation throughout the life course. The greatest benefits come from children and young people attending school regularly.

It is usually appropriate for parents and carers to send their children to the Academy with mild respiratory illnesses. This would include general cold symptoms, a minor cough, runny nose, or sore throat. However, children should not be sent to the Academy if they have a temperature of 38C or above. See this link for more information. <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>

In addition to respiratory illnesses, we are aware that more students may be absent from school due to symptoms of anxiety than before the pandemic. Worry and mild or moderate anxiety, whilst sometimes difficult emotions, can be a normal part of growing up for many children and young people. Being in school can often help alleviate the underlying issues. A prolonged period of absence is likely to heighten a child/s anxiety about attending in the future, rather than reduce it.

Thank you for your support in ensuring that your child does attend Oak Academy unless they have a significant illness or reason not to.

Best wishes

Oak Academy

**Oak Academy**

Stan Thomas, BEd (Hons), CEO - AAT  
Jon Webb, BA (Hons), Director of Secondary Education  
Hayley Richley BSc (Hons), Principal

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Part of Ambitions Academies Trust



# Attendance Ladder

How close is your child to 100%?

0 days off school	100%	Perfection
Equates to 2 days off school each year	99%	Excellent
Equates to 5 days off school each year	97%	Good
Equates to 10 days off school each year	95%	Slight Concern
Equates to 20 days off school each year	90%	Concerned
Equates to 30 days off school each year	85%	Very Concerned

# Your child's Attendance

- Weekly Information on your child's Attendance can be viewed in their planner. Their tutors ask them to write this in, weekly.
- This can also be viewed on the Parent App





# Why is Attending school important?

- Excellent Attendance supports your adult life
- Research shows that excellent attendance maybe the greatest factor influencing academic success
- Employers will want someone reliable, having a positive and punctual attendance record where possible
- Regular attendance patterns at school provides the foundation for regular attendance at work



# Tips to Achieve Positive Attendance

- Medical appointments need to be out of school hours where possible. Appointment letters or card for any in school hours need to be provided prior to the appointment
- Students should not have days off for minor illnesses like colds, headaches, period pains etc. Keep emergency medication to hand. If they are able to get out of bed, they need to be in school please
- Term time holidays will **NOT** be authorised

Days off could cost good grades





# If a Student is absent – please support us

- Parent/carers must call **01202 242300** to report any absence, by **8:25am** please. This call needs to be made each day that the student is absent
- If no contact is made with the school or no reason given for the absence, this will be recorded as an unauthorised absence
- If you are in any doubt whether your child should attend school if they are unwell, please check here -
- <https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>

**Non-Attendance = Missed Opportunity**



# Support is available

We have 2 Family Liaison Officers who are here to help with your child's Attendance and Timekeeping. We want to work together with you to ensure that your child is attending and making the most of their education.

Please contact them on -

Mrs Pretty

E - [keisha.pretty@oak-academy.co.uk](mailto:keisha.pretty@oak-academy.co.uk)

D - 01202 022089

M – 07842 010725

Mrs Emery

E – [cassie.emery-tyler@oak-academy.co.uk](mailto:cassie.emery-tyler@oak-academy.co.uk)

D – 01202 774637

M - 07718 487247



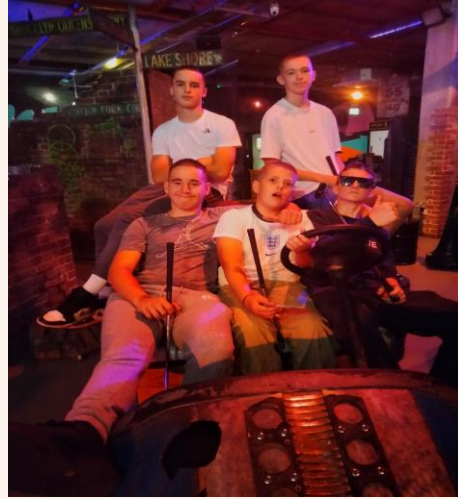
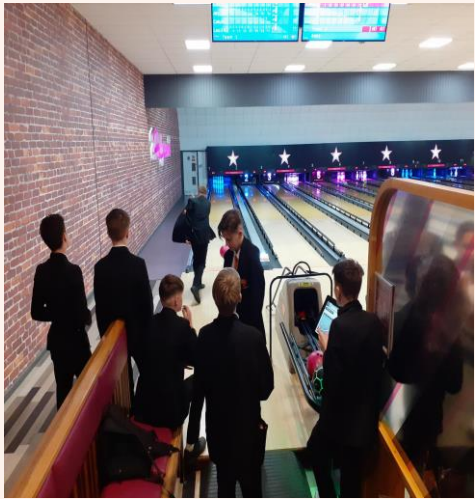
# Rewards - Oak Academy has a strong Rewards culture for Positive Attendance

- 100% Attendance Texts
- Social Media shout outs
- Recognition in Assemblies and Tutor Time
- So far this year we have had Attendance Week in T1 with daily Attendance Prizes.
- Last Academic year we also had termly incentives to reward 100% Attendance that included raffle prizes and incentives for students and families, including our **Be IN To Win** in T2 and in T5.



# Reward Trips

In the past year we have taken qualifying students across out on **Attendance Rewards** trips to Hollywood Bowl, Mr Mulligans and the Dorset Adventure Park.



We are looking forward to taking many more students on Attendance Rewards Trips this year. Please keep an eye on our facebook page for updates on the **Attendance Rewards Trip for T2.**





# T2 Be **IN** To Win

**Be IN To Win** is back and we are delighted to have family prizes for Attendance. Each week students who have **100% Attendance** will be entered into a raffle to win one of these prizes.

Look out for updates on Social Media



## Be **IN** To Win



### Family Rewards for 100% Attendance

**T2.2 Wet and Wacky  
Swim for 5**



**T2.3 Flipout Voucher  
For 2**



**T2.4 £20 Cinema Voucher**



**T2.5 Mulligans Voucher  
For 4**



**T2.6 £40 Meal Voucher**



**T2.7 BUMPER  
CHRISTMAS  
HAMPER**

**DRINK TREATS  
FOOD CHOCOLATE GAMES**

# Rewarding Positive Attendance T2 – End of term trip

Hollywood Bowl, Poole.  
Hopefully, we will be  
taking as many students  
as possible.  
Information to go out  
Wednesday November 8<sup>th</sup>



## Be **IN** To Win!





**ATTEND  
TODAY**

**ACHIEVE  
TOMORROW**

