

4th September 2023

Dear Parents and Carers

Re: Principal's Update; Start of Year

I hope this letter finds you and your family well having enjoyed the summer break. It is hard to believe students will be back this week. We are very much looking forward to welcoming students back to Oak. This letter includes important information to support with the start of term.

Start of Term Arrangements

Year 7 and 11 – to return on Tuesday 5th September.

Year 8, 9 and 10 – to return on Wednesday 6th September.

On both days students should arrive to the canteen where they will find lists of their tutor groups. Students should arrive no later than 8.25 and head straight to tutor.

Building Works

If you have been past the academy in the last six weeks, you will have seen that building works has commenced and much of the site is now fenced off. This will make access to the school site more challenging due to a reduced number of car parking spaces on site. There will of course be space for disabled parking, for badge holders only. Beyond this you may find you will need to park on duck lane and enter the school through the pedestrian gate.

We will speak to students this week about the need to keep themselves around the school site. There is no risk to students during the building phase so long as they still away from restricted areas.

We are extremely excited to see the commencement of work and I will ensure you are kept well informed throughout the process of the build.

Equipment/Uniform

Students should arrive to school wearing the correct uniform and carrying the correct equipment in an **Oak Academy Bag**. Expected equipment includes.

- A pencil case
- 2 Black pens
- 1 green pen
- 2 pencils
- 30cm ruler
- Rubber
- Pencil Sharpener
- Highlighter
- Scientific Calculator (compulsory in Year 10 and 11 only although desirable in all year groups)

Where students are missing items of equipment/uniform or have items that do not meet academy standards, you will be contacted by a member of our inclusion team to support in rectifying this quickly.

Oak Academy

Sian Thomas, BEd (Hons), CEO - AAT

Jon Webb, BA (Hons), Director of Secondary Education

Hayley Richley BSc (Hons), Principal

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The following however will not be tolerated and where students are not prepared to rectify immediately you will be contacted to support. This includes.

- Fake tans
- False eyelashes
- False/unnatural coloured nails
- Facial piercings that are not clear retainers (this is regardless of when piercings were done, as communicated before and during the holiday.)

As always many thanks for your support. If you have any questions please do not hesitate to contact me at hayley.richley@oak-academy.co.uk.

Yours Sincerely,



Hayley Richley
Principal

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