

30th August 2022

Dear Parents and Carers

RE: Principals Update – Start of Academic Year 2022-23

I hope this letter finds you all well after an enjoyable summer break. The weather has certainly been kind to us and I have been lucky to spend time with family and friends, enjoying the best of what the UK has to offer.

The school holidays have been busy at Oak, with the renovation work and the move into A Block. I am extremely pleased with the outcome and know that no part of students education will be affected over the next two years, while Oak is rebuilt.

Start of Term Arrangements

We now look forward to the new academic year and welcoming students back next week. Please be aware that the school will be open again from Thursday 1st September however staff availability on Thursday and Friday will be limited, as staff will be moving and unpacking. We would ask that you do not arrive at the site without an appointment. If you do need to speak to, or see someone please email OAKSLT@leaf.bournemouth.sch.uk

As sent before the summer break, Year 7 and 11 will return to Oak on Monday 5th September with years 8-10 returning on Tuesday 6th. A reminder can be found below of the arrangements for these days. On the Monday only, Year 7 parents are welcome to escort their child onto site but must not enter the school canteen. Collection at the end of the day will be from the school gates.

Uniform and Equipment

All students will need to be wearing full school uniform when they return. We will contact you on the first day if uniform is not worn correctly. Some reminders about uniform are below.

- Jumpers cannot be worn instead of a blazer. These are **optional extras**.
- Any **jumpers worn must have the school logo** on them.
- Students should have **academy bags**.
- Skirts should be pleated.
- Girls **cannot wear leggings**, except for PE.
- Trainer style shoes should be leather style upper, flat bottomed with no coloured logos or bubbles.
- Students are allowed to wear one small stud style piercing in their ear only. All other piercings should be removed.
- Although we welcome the new Oak hoody, this is for use for PE lessons only. This cannot be worn around the Academy.
- Students cannot have any extreme hair styles or unnatural hair colours. Please ensure these are corrected before your child returns.

If you are aware of uniform issues, please contact us at OAKSLT@leaf.bournemouth.sch.uk ahead of your child's return.

Oak Academy

Sian Thomas, BEd (Hons), CEO - AAT

Jon Webb, BA (Hons), Director of Secondary Education

Hayley Richley BSc (Hons), Principal

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Students will also be expected to return to school with equipment needed for learning. This includes a **minimum of black pens, pencils and a ruler**. Students will have an equipment check daily.

Canteen Arrangements

The canteen will be available from Monday for all Year 8-11 students and for Year 7 students who have Free School Meals. All other Year 7 students should bring a packed lunch on Monday and Tuesday, until their Parent Pay accounts and thumb prints are set up.

Mobile Phones

Please can I remind you that from September, although students will be allowed to bring phones to and from school, they must remain switched off in their bags throughout the school day. Student's phones will be confiscated if they are seen at any time during the school day. If you need to get an urgent message to your child within the school day, please contact the academy at 01202 774600. I thank you in advance for supporting us with this.

Reception

As part of our move our main reception has now moved into A Block. This can be found on the left-hand side under the blue archway. The reception area will also be used by students between lessons and will therefore be busy at times. I therefore request that you do not arrive unannounced to the Academy and ensure you have an appointment booked ahead of arrival.

We are extremely excited to welcome students back. A reminder that our school day starts from 8.30am. Students will be expected to be sat in tutor time by this time so should arrive no later than 8.25am. Our breakfast club continues to run free of charge in the canteen and study base for Year 11 only. Arrangements for the start of terms can be found on the next page.

As always many thanks for your support. If you have any questions please do not hesitate to contact me at hayley.richley@oak-academy.co.uk

Yours Sincerely,



Hayley Richley
Principal

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Monday 5th September

Time	Year 7	Year 11	Year 8, 9 and 10
8.00-8.25	Arrival Top end of Canteen Escorted to the Hall	Arrival Bottom end of Canteen Escorted to Tutor	Last day of Summer Break Some students may be asked to support with the Year 7 students on this day.
8.30 – 9.00	Welcome Assembly Principal and Head of Year	Tutor Time	
9.00 – 10.00	Tutor Time Including Tour of Academy	9.30 – Welcome Assembly	
10.00 – 11.00		Lesson 2 – as per timetable	
11.00 – 15.00	Students follow timetable for the rest of the day		

See next page for details of return for Years 8-10.

Tuesday 6th September

Time	Year 7	Year 8	Year 9	Year 10	Year 11
7.30 – 8.25	Arrival and Breakfast Club				
8.30 – 9.00	Tutor Time Parent Pay	Hall Assembly	Top end canteen Escorted to Tutor	Bottom end canteen Escorted to Tutor	Tutor Time
9.00 – 10.00		Tutor Time	Assembly 9.30 Tutor Time	Tutor time 9.30 Assembly	Tutor The Year Ahead
10.00 – 15.00	Students follow timetable for the rest of the day				

From Wednesday 7th September all students will follow their normal timetable.

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