

High Expectations



High Achievers

**We need you to support your child's
ATTENDANCE this term.**

**ATTEND
TODAY**

**ACHIEVE
TOMORROW**

High **Expectations** lead to High **Achievers**



Tips to Achieve Positive Attendance

- In these more challenging times, positive attendance is still very important.
- Medical appointments need to be out of school hours where possible. Appointment letters or card for any in school hours need to be provided prior to the appointment.
- Do not take days off for minor illnesses, birthdays or other family matters.
- Term time holidays will **NOT** be authorised. A fine will be processed.



Reporting Absence

- Parent/carers to call 01202 242300 to report any absence by 8:25am please. A phone call needs to be made for each day a student is absent.
- If no contact is made with the school or no reason given for the absence, this will be recorded as an unauthorised absence. These absences could lead to a Penalty Notice and fine.

PLEASE DO NOT CALL THE MAIN RECEPTION NUMBER TO REPORT AN ABSENCE.



COVID guidelines

- Students need to be in school if they are not showing symptoms of Covid.
- Students should take a Lateral Flow test every Wednesday and Sunday evening.
- If a family member tests positive students are still expected to be in school providing they have a daily negative Lateral Flow test and are displaying no symptoms.

COVID-19

Attendance at Oak Academy

- Good attendance is directly linked to academic success. It means your child is more likely to gain at least 5x GCSEs grades 9-4.
- This in turn increases the chance for higher future potential earnings when working.
- Gets your child ready for jobs that do not even exist yet.
- Spend time with friends and develop social skills which will help them as an adult.



Rewards - Oak Academy has a strong rewards culture for positive attendance.

- 100% Weekly Attendance Texts
- 'Shout outs' on Social Media
- Weekly recognition in Assembly
- Raffle prizes and incentives for Attendance at the end of each term



Being on time matters – this is important too. Why?



5 minutes late per day	=	3 days of lost learning a year
10 minutes late per day	=	6.5 days of lost learning a year
15 minutes late per day	=	10 days of lost learning a year
20 minutes late per day	=	13 days of lost learning a year
30 minutes late per day	=	19 days of lost learning a year

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EVERY MINUTE COUNTS!

MINUTES LATE TO SCHOOL	IMPACT ON YOUR ATTENDANCE IN 1 YEAR
5 MINUTES PER DAY =	3.4 DAYS MISSED 98.4% ATTENDANCE
10 MINUTES PER DAY =	6.9 DAYS MISSED 97.6% ATTENDANCE
15 MINUTES PER DAY =	10.3 DAYS MISSED 94.6% ATTENDANCE
20 MINUTES PER DAY =	13.8 DAYS MISSED 92.9% ATTENDANCE
30 MINUTES PER DAY =	20.7 DAYS MISSED 89.2% ATTENDANCE

How to be successful at Oak.

- **100% ATTENDANCE** – students should be in school everyday if they can; to achieve their best possible future
- **100% PUNCTUALITY** – students should be on time to school and to all lessons. Including after break and lunchtime.
- **100% CORRECT UNIFORM** – including jumper, shirt, trousers, bag and black school shoes.
- **100% CORRECT LEARNING EQUIPMENT** – every student needs the correct equipment for learning. Pen, pencil, ruler, standards card and their planner. These should be on the desk in every lesson.
- **100% HOMEWORK** – homework should be completed on time. Homework club occurs every day after school to support.

Excellent attendance supports your adult life

- Research shows that excellent attendance maybe the greatest factor influencing academic success.
- Employers will want someone reliable, having a good and punctual attendance record.
- Regular attendance patterns at school provides the foundation for regular attendance at work.

Support is available:

Years 7 and 11

Mrs Biles

Email: Emma.Biles@oak-academy.co.uk

Direct: 01202 774600

Years 8, 9 and 10

Miss Trott

Email: Kate.Trott@oak-academy.co.uk

Direct: 01202 774659

Mobile: 07545 372198

Attendance Matters

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