

Thursday 15th July 2021

Dear Parents/Carers

Ref: KS4 Lead for September 2021

I am writing to introduce myself as the Key Stage 4 Head of Year lead for students who will be in Years 10 and 11 in September 2021.

For the past two years I have been Head of Year 11 at Oak and now I am honoured to be overseeing pastoral support for all students in KS4.

I have a wealth of experience teaching at GCSE as well as in depth knowledge of Post-16 provision and careers.

Over the last few weeks, I have been working closely with Mr Turner, Year 10 and Mrs Ferrett, Year 9 to ensure a fluid handover, ready for the new academic year. I have a clear insight into my year groups; many of whom I already teach and know well.

We always encourage positive attendance and our ethos of 'Attend Today. Achieve Tomorrow' is regularly shared with our students. Please encourage your child to attend whenever possible and if they are unable to, we would appreciate contact to the school each morning before 8.30am. It is vital that we have an understanding of your child's absence and would ask all parent/carers to ensure that contact is made daily for the length of time your child is absent. Our Family Liaison Officer for Year 11, Miss Newton is always keen to work with our parent/carers to support this positive attendance.

Telephone: 01202 242300 or 01202 774648

E mail: attendance@leaf.bournemouth.sch.uk

E mail: snewton@leaf.bournemouth.sch.uk

Oak Academy has many great strengths and the relationship between parent/carers, staff and students is crucial to our ongoing success. I look forward to working with you all, to ensure that your son/daughter enjoys their time here, makes positive progress at Key Stage 4 and ultimately leaves Oak Academy with the necessary skills and attitudes to make informed decisions about their future careers.

Please do not hesitate to contact me if you have any questions or wish to discuss any concerns relating to your child. I look forward to meeting with you soon.

Yours sincerely



Rebekah Cummings

Head of Year

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Oak Academy

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