

29th September 2020

Dear Parent/Carer

RE: Equipment for Learning

During the summer term you will remember that we wrote to you regarding the need for students to arrive each day prepared with basic equipment for learning. At the start of the Academic year, each classroom bubble was provided with a limited supply of stationery which has been used and issued to students where a basic item of equipment was missing.

It has become evident that more and more students are attending school with many items of basic equipment for learning missing and they are therefore unprepared for the day ahead.

We are unable to sustain the number of students arriving each day without the basic tools for learning and are writing therefore to remind parents/carers of our expectation in this regard. All students are expected to bring the following stationery as a minimum:

- 2 x black pens
- 2 x pencils
- 1 x 30cm ruler
- Pencil Sharpener
- Rubber

We had mentioned previously that we would be selling basic equipment kits for students. Due to supply problems during the summer holidays we were unable to have these packs in place for September.

These packs will be now available from Monday 5th October. Packs can be paid for in advance via Parent Pay for a cost of £2. This will be available no later than Friday 2nd October. These will then be available for collection from their Year Leaders Base. Basic kits will contain the following equipment:

- Zip Wallet
- 3 x black pens
- 2 x pencils
- 2 x red pens (for self assessment)
- 1 x 30cm ruler
- Pencil Sharpener
- Rubber
- 1 x protractor
- 1 x glue stick
- 1 x whiteboard
- 2 x whiteboard pens

If a student arrives at school without basic kit, a pack will be given to them and £2 will be deducted from your Parent Pay account.

Thank you in advance for your continued support of our operational plan.

Yours sincerely,



Mrs H Richley
Vice Principal Curriculum and Standards

Oak Academy

Sian Thomas, BEd (Hons), CEO - AAT
Paul Holman, BSc (Hons), Director of Outcomes
Richard Burgas, BA(Hons), Principal

www.oak-academy.co.uk

E office@oak-academy.co.uk T 01202 774600
Duck Lane, Bournemouth, Dorset. BH11 9JJ

