

Oak Academy

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Principal: Mr R Burgas

14th June 2018

RE: Year 9 End of Year Examinations: Monday 2nd – Friday 5th July

Dear Parent/Carer

With the increasing emphasis being placed on public examinations through the GCSE system, we are keen to ensure that students are prepared in the best possible way throughout every year during their time at Oak Academy.

As a result, we are raising the profile of the end of year examinations with your child. These exams are extremely important as they will show your child, yourselves and the Academy their progress and attainment throughout the year. Although the Academy has been preparing students for these exams in school, we are particularly keen to have your support during their last week of preparation and throughout the exam period itself. Enclosed is the timetable for your child, including start times and seating number.

All the exams above will be sat in formal conditions in the School Hall. Students will need to arrive to Hall A ten minutes before the start time to hand in their mobile phones. Attendance and punctuality are key in ensuring a successful exam season for your child. Correct uniform must also be worn. Students will also be sitting exams in other subjects during this period of time, but some will take place in classrooms. Exam results for all subjects will be sent home with the students' final progress reports, during the last week of term. A text message will be sent informing you that these have been sent.

Below is a list of ways that you can help your child during the run up and during the exam season:

- Help them organise a quiet area in which to revise.
- Test them on key facts or figures.
- Ask them to teach you different topics so that you can check their understanding.
- Ensure they are well rested the day before the exam and have plenty of sleep.
- Ensure they have a good breakfast on the morning of the examination – remember, we have a breakfast club that they can attend.
- Ensure they have the following equipment: a black biro, a sharp pencil, a ruler and an eraser.
- Get them to bring a clear water bottle with water in. This is allowed in the exam hall.
- Get them to drink plenty of water, not fizzy drinks.
- Ask them how their exams went, take an interest and help keep them calm.

If you have any questions regarding these exams, please do not hesitate to contact your child's Head of Year or myself directly. Thank you in advance for your support.

Yours sincerely

Mrs H Richley

Assistant Vice Principal